



**Illinois Association of Problem-Solving Courts**  
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**Illinois Association of Problem-Solving Courts**  
**Minutes for the May 27, 2020**  
**Meeting of the Board of Directors**

The board members of the Illinois Association of Problem-Solving Courts met via Zoom teleconference on May 27, 2020. The meeting was called to order by Judge Janet Holmgren at 12:06pm. The following board members were in attendance:

Name	Present	Absent
Judge Janet Holmgren, President	X	
Judge Mark Shaner, Vice President	X	
Michael Roman, Treasurer		X
Darrell Hite, Secretary	X	
Judge Carmen Aguilar		X
Hugh Brady	X	
Judge Jeff Ford	X	
Anthony Foster	X	
Baron Heintz	X	
Bernadine McFarland	X	
James Lane	X	
Michelle O'Brien	X	
Alicia Osborne	X	
Lori Roper		X
Judge Ericka Sanders		X
Judge Stephen Sawyer	X	
Jason Sterwerf		X
Anne Stevens	X	
Chantelle Leachman	X	
Judge Robert Zalud	X	

Also in attendance: Matthew Kindler, and Mary Gubbe Lee

- I. Call to Order and Roll Call
- II. Minutes from ILAPSC Board Meeting 5/13/2020
  - a. The minutes from the May 13 board meeting were submitted to the board prior to this meeting. Judge Jeff Ford motioned to approve the minutes as submitted. Alicia Osborne seconded the motion. The motion passed by unanimous voice vote.
- III. 2020 ILAPSC Conference Discussion
  - a. Marriott Cancellation Discussion
    - i. The General Manager of the Marriott has informally accepted the counteroffer; based on his email, it appears a formal acceptance will be coming soon.
    - ii. Mary Lee submitted proposed language to send to attendees and vendors alerting them that the conference will be going virtual. Judge Holmgren suggested that we need to wait to publicly announce that we will be going virtual until we have officially finalized everything with the Marriott. Michelle O'Brien added that there could be legal consequences if we go public with the virtual event before formally cancelling the in person event at the Marriott. Matt Kindler questioned how he should respond if people email him asking about conference registration. Judge Holmgren noted that he should respond that "registration is delayed due to Covid-19" and Michelle O'Brien added "an email will be coming shortly with more information."
    - iii. Judge Shaner suggested putting something on the website alerting website visitors that registration is delayed due to Covid-19.
    - iv. Mary Lee asked the board to look at her proposed language for an email that can go out as soon as the Marriott cancellation is finalized.
  - b. Virtual Conference Options
    - i. Matt Kindler sent the board the four different quotes from CommPartners, Whova, All Media Productions, and Streamlined Communications. CommPartners and Streamlined Communications are the two middle-bidders. Mr. Kindler proposes that the board look further into CommPartners and Streamlined Communications, and not pursue Whova or All Media Productions further. Judge Holmgren questioned the difference between CommPartners and Streamlined Communications. Mr. Kindler explained some of the differences that he has found while researching the two companies. He asked that the Board allow him to officially narrow the choice down to CommPartners and Streamlined

Communications, and he asked for a small committee of board members to meet with both of the remaining companies to help make a final decision. Michelle O'Brien noted that she has been in communication with representatives from NADCP, who are currently using Streamlined Communications for their conference. NADCP has indicated to her that there were a lot of communication difficulties between NADCP and Streamlined Communications. Mrs. O'Brien wanted whoever is on the committee to be aware of that and ensure that questions and clarification is asked of both companies about who will be communicating with whom through this process.

- ii. Hugh Brady motioned that the board limit the selection to CommPartners and Streamlined Communications. Judge Holmgren seconded the motion. The motion passed by unanimous voice vote. Mr. Kindler will reach out to Whova and All Media Productions, thanking them for their proposals and letting them know that we will not be using them.
- iii. Judge Holmgren asked what exhibitors and sponsors will look like in a virtual platform environment. Mary Lee informed the board that she was able to virtually visit the exhibitors and sponsors at the NADCP conference, and she will be looking into how exhibitors and sponsors would look through CommPartners. Mr. Kindler noted how few exhibitors and sponsors were present at the NADCP conference, and brought up concerns about potentially losing sponsors and exhibitors because we are going virtual. He also brought up potential incentives for prospective sponsors.
- iv. Discussion was held regarding the NADCP conference that some of the board members are attending and what lessons we can take from their conference into the ILAPSC conference.
- v. Michelle O'Brien brought up that in the past, judges did not get credit for attending the ILAPSC conference because of the Judicial College training offered and required by The Administrative Office of the Illinois Courts. This year, it may be possible for ILAPSC to offer credit to the judges because the Judicial College training isn't happening in person, and judges are required to do online training in lieu of the in-person training. Judge Holmgren will reach out to a representative from AOIC to see what it will take for ILAPSC to offer judges credit.

- vi. Discussion was held regarding how to maintain attendance for past attendees who do not receive continuing education credit from attending the ILAPSC conference. We might want to advertise that the conference meets some of the criteria for problem-solving court certification.
- vii. Judge Holmgren discussed the creation of the small committee to vet out the two different virtual conference companies. The committee will consist of Matt Kindler, Mary Lee, Judge Holmgren, Darrell Hite, Baron Heintz, Alicia Osborne, and Judge Zalud. Mr. Kindler will create a list of questions for each company to answer during the second round of discussions with them.

IV. Old Business

- a. No old business was discussed.

V. New Business

- a. Libby Moeller has resigned from her position as a conference coordinator. She is not asking for any payment for services because her time with ILAPSC was so short. Mary Lee noted that she and Matt Kindler are comfortable moving forward without the third conference coordinator for this year. Judge Holmgren asked the board if anyone on the board is wanting to move forward with finding a new trainee. No one on the board noted that they want to move forward with finding a trainee before this year's conference. This will be a discussion at the retreat this year.

VI. Next Meetings

- a. July 28, 2020 at noon via Zoom teleconference
- b. September 8, 2020 at noon via Zoom teleconference
- c. October 15, 2020 at the conference
- d. November 19-20, 2020 ILAPSC retreat

VII. Adjourn

Judge Holmgren adjourned the meeting at 12:54pm.

Respectfully Submitted,

Matthew Kindler