



Illinois Association of Problem-Solving Courts  
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**Illinois Association of Problem-Solving Courts**  
**Minutes for the July 28, 2020**  
**Meeting of the Board of Directors**

The board members of the Illinois Association of Problem-Solving Courts met via Zoom teleconference on July 28, 2020. The meeting was called to order by Judge Janet Holmgren at 12:08pm. The following board members were in attendance:

Name	Present	Absent
Judge Janet Holmgren, President	X	
Judge Mark Shaner, Vice President	X	
Michael Roman, Treasurer		X
Darrell Hite, Secretary	X	
Judge Carmen Aguilar		X
Hugh Brady	X	
Judge Jeff Ford	X	
Anthony Foster	X	
Baron Heintz	X	
Bernadine McFarland	X	
James Lane	X	
Michelle O'Brien	X	
Alicia Osborne		X
Lori Roper		X
Judge Ericka Sanders		X
Jason Sterwerf		X
Anne Stevens	X	
Chantelle Leachman	X	
Judge Robert Zalud		X

Also in attendance: Matthew Kindler, and Mary Gubbe Lee

- I. Call to Order and Roll Call
- II. Minutes from ILAPSC Board Meeting 6/16/2020
  - a. The minutes from the June 16 meeting were circulated prior to this meeting. Hugh Brady moved to approve the minutes as circulated. Anne Stevens seconded the motion. The motion passed by unanimous voice vote.
- III. Secretary's Report
  - a. Darrell Hite reported that he had nothing to report.
- IV. Treasurer's Report
  - a. Michael Roman was unable to join the meeting. He sent his treasurer's report via email prior to the meeting. Judge Holmgren read his report for the board. ILAPSC has a current balance as of 7/24/2020 of \$132,559.15. Total revenue as of 5/5/2020 of \$11,003.50. Total expenditures as of 5/5/2020 of \$25,413.70. Starved Rock has extended the allowance of retreat cancellation until September, 2020, and the current deposit could be applied to a 2021 retreat if needed. The financial policy is pending update. A question from Judge Ford was raised as to if the report included payment for half of the fees to CommPartners. The report submitted by Michael Roman does not make that clear. Judge Holmgren will reach out to Michael Roman for clarification. The treasurer's report will not be approved until clarification is obtained.
- V. Committee Reports
  - a. Executive Committee
    - i. Judge Holmgren reported there is nothing new to report from the Executive Committee.
  - b. Conference Committee
    - i. Conference Agenda
      1. Mary Lee reported that the agenda is now final, and all presenters are on board. Mary is working with presenters to get them registered. She is also working to get referrals for the graduate panel. She has one referral form Boone County already. She would like an idea of how many panelists would be a good number to have and who would be best to moderate the panel. Judge Holmgren noted that she has some graduates who would be good for the panel. Discussion was held as to the need for a moderator for the panel and suggestions of who would be able to moderate this panel. Judge Shaner agreed that he would be willing to moderate the panel again if no one else wants to do it. Discussion

was held as to how many panelists would be ideal. It was decided that four panelists would be good. Discussion was also held regarding the type of courts that the graduates are from and a goal to have panelists from all of the different types of problem-solving courts.

ii. Continuing Education Credits

1. All CEUs have been approved for the conference. This includes CEUs for LSW/LCSW including Ethics and Cultural Diversity CEUs, CEUs for LPC/LCPCs, RNs, and CADCs, MCLEs for attorneys, and credit from AOIC for judges, probation officers, and court administrators.

iii. Conference Budget

1. The conference budget is set. Discussion was held regarding how to get more attendees registered including advertising to judges, attorneys, and probation officers. Matt Kindler will create a flyer and send it to Kelly Gallivan-Ilaraza for her to disseminate to the judges. Anne Stevens will send the flyer on to the prosecutor's association.

iv. Sponsors & Exhibitors

1. All exhibitors and sponsored who have already registered for the conference have been contacted. They are all continuing to commit even if they registered before the conference was transitioned to a virtual platform. We have a silver and bronze sponsor, and are hoping to get a gold sponsor. Mary is going to reach out to past sponsors and exhibitors to see if they would be interested in participating this year.

v. Conference Evaluations

1. Discussion was held regarding past conference evaluation format and what would be most useful for this year's conference. This will be a topic of discussion at the next Conference Committee meeting after our initial discussions with CommPartners to determine their capabilities for an evaluation.

vi. Networking Events

1. The Conference Committee decided at its last meeting that there will not be specific networking or entertainment events in the evening.

c. Technology Committee

- i. Jason Sterwerf was not present for the meeting. No technology committee report was given.
    - d. Public Awareness Committee/Fundraising
      - i. Alicia Osborne was not present for the meeting. No public awareness committee or fundraising committee report was given.
    - e. Nominating Committee
      - i. Discussion was held regarding needed representatives on the Board. They include a prosecutor, law enforcement officer, veterans representative, and consumer.
      - ii. Judge Ford is reaching out to a law enforcement officer to gauge his interest in joining the board. Anthony Foster has nominated a consumer to the board.
- VI. Government Committee
  - a. Hugh Brady reported that nothing is going on at the state level due to revenue going down and expenditures going up due to the Covid-19 crisis. There is a \$5-\$6 billion shortfall projected for the fiscal year due to the crisis.
- VII. Old Business
  - a. No old business was discussed.
- VIII. New Business
  - a. No new business was discussed.
- IX. Next Meetings
  - a. September 8, 2020 at noon via Zoom teleconference
  - b. October 15, 2020 at the conference
  - c. November 19-20, 2020 ILAPSC retreat
- X. Adjourn
  - a. Hugh Brady moved to adjourn the meeting. Baron Heintz seconded the motion. The meeting was adjourned at 12:52pm.

Respectfully Submitted,

Matthew Kindler