



Illinois Association of Problem-Solving Courts
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**Illinois Association of Problem-Solving Courts
Minutes for the Board Meeting
March 29, 2021**

The board members of the Illinois Association of Problem-Solving Courts met via Zoom teleconference on March 29, 2021. The meeting was called to order by Judge Janet Holmgren at 12:05pm. The following board members were in attendance:

Name	Present	Absent
Judge Janet Holmgren, President	X	
Judge Mark Shaner, Vice President	X	
Michael Roman, Treasurer	X	
Darrell Hite, Secretary	X	
Judge Carmen Aguilar	X	
Juanita Archuleta	X	
Hugh Brady	X	
Matthew Brodersen	X	
Sgt. Christopher Darr		X
Judge Jeff Ford	X	
Anthony Foster	X	
Wayne Gilliland	X	
Baron Heintz	X	
James Lane	X	
Chantelle Leachman		X
Bernadine McFarland	X	
Michelle O'Brien	X	
Alicia Osborne	X	
Lori Roper	X	
Jason Sterwerf	X	
Anne Stevens	X	
Brian Straub	X	

Also in attendance: Matthew Kindler, and Mary Gubbe Lee

- I. Welcome to Juanita Archuleta and Matthew Brodersen
 - a. Judge Holmgren welcomed the two new members to the ILAPSC Board. Each Board member introduced themselves to the new Board members.
- II. Minutes from ILAPSC Board Meeting 2/22/2021
 - a. Matt Kindler sent the minutes from the February 22 meeting prior to this meeting to all Board members. Hugh Brady moved to approve the minutes. Baron Heintz seconded the motion. The motion passed by unanimous voice vote.
- III. Secretary's Report
 - a. No report at this time
- IV. Treasurer's Report
 - a. Michael Roman reported that the current balance as of March 2 is \$152,139.95. Total revenue as of January 25 is \$3,112.52. Total expenditures as of January 25 is \$29,078.45. Four total deposits have been made as of the last meeting, there were six checks written, and one debit card transaction. Baron Heintz moved to approve the Treasurer's Report. Bernadine McFarland seconded the motion. The motion passed by unanimous voice vote.
 - b. Michael Roman is going to follow up with Starved Rock State Park to see what their protocol will be for the planned in-person retreat in November. He asked each Board member to send him an email about how comfortable they would be having an in-person retreat.
 - c. Michael Roman reported that he is continuing to work with the Benning Group to schedule a 3-year audit and to file our taxes for the 2020 year.
- V. Committee Reports
 - a. Executive Committee
 - i. Marriott 2022 contract negotiation update
 1. Judge Holmgren reported that she has concluded negotiations with the Marriott for 2022 and we have an executed contract for the 2022 conference as of last Friday. Judge Holmgren informed the Board of the changes to the cancellation policy and the Force Majeure clause in the contract. Judge Holmgren thanked the Executive Committee, Michelle O'Brien, Baron Heintz, Matt Kindler, and Mary Lee for their help in this negotiation process.
 2. Judge Ford noted that finalizing the decision about the 2022 conference format should be on the Retreat agenda.

b. Conference Committee

i. 2021 Conference Update

1. Mary Lee reported that the work with the presenters is going well and they are all slotted. We have 4 general sessions and 16 breakout sessions. She noted that we are still trying to get a Veterans court speaker and Mental Health court speaker for the graduate panel. She is still waiting on a few agreements but is confident that she will get them back soon. The program for the conference is essentially set. We have one comped government sponsor, two regular exhibitors, one Silver Sponsor, and one Bronze Sponsor so far. She has completed the application for Alkermes to be the Platinum Sponsor. She is working with more exhibitors who may be interested.
2. Matt Kindler informed the Board about the conference registration software and his efforts to improve the software from last year to this year. He is confident that the software will be available well before the June 1 registration time.

ii. Conference Coordinator Trainee

1. Mary Lee circulated the job description for this position that was used last time. Discussion was held regarding the job description and changes that need to be made before posting the position. Judge Ford suggested looking at Matt Kindler's and Mary Lee's contract to make sure the job description matches what is expected of them. Baron Heintz asked Mr. Kindler and Ms. Lee to send copies of their current contracts to the Board for a reminder about what is expected. Michelle O'Brien asked that Matt Kindler and Mary Lee update the job description with highlighted updates, and send that, along with the two current contracts to the Board for review. Judge Holmgren noted that this should be an agenda item for the April Board meeting. Discussion was held regarding where this job description should be posted when it is finalized.

c. Government Committee

- i. Hugh Brady sent an email to all Board members with updates on important bills making their way through the legislature. He briefly discussed some of these bills and pointed out the benefits of these bills.

- ii. Baron Heintz noted the big criminal justice reform bill and discussions we had at our last meeting. He noted a house bill that has come out of committee that would remove qualified immunity for police officers in the State of Illinois.
 - iii. Jason Sterwerf noted that there is a bill that came out of the Judiciary Committee that reduces the possession of a controlled substance under a certain amount from a felony to a misdemeanor.
 - iv. Discussion was held regarding other bills making their way through the legislature.
- d. Nomination Committee
 - i. Judge Ford noted that we need to continue to focus on diversity in professions and geography for future Board members.
- e. Education Committee
 - i. Jason Sterwerf noted that the committee hasn't met since last meeting. Mr. Sterwerf did meet with the new Illinois State problem-solving court coordinator, which went well, and will further the partnership between ILAPSC and AOIC.
- f. Strategic Planning Committee
 - i. Judge Holmgren noted that there is no report other than this will be an ongoing discussion for the future.
- g. Public Awareness Committee
 - i. Alicia Osborne reported that the committee finalized the language that will be used to solicit graduate accomplishments that can be highlighted during the conference. Ms. Osborne thanked the committee for their hard work with this.

VI. Old Business

- a. No old business discussed

VII. New Business

- a. No new business discussed

VIII. Next Meetings

- a. April 19th at Noon via Zoom
- b. July 19th at Noon via Zoom
- c. September 20th at Noon via Zoom
- d. October 14th at the Conference
- e. November 18th & 19th at Starved Rock for the Board Retreat

IX. Adjourn

- a. Judge Ford motioned to adjourn the meeting. Hugh Brady seconded the motion. The meeting was adjourned at 12:49pm.

Respectfully Submitted,

Matthew Kindler