



Illinois Association of Problem-Solving Courts
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**Illinois Association of Problem-Solving Courts
Board Meeting
January 17, 2023**

The board members of the Illinois Association of Problem-Solving Courts met via Zoom teleconference on October 10, 2022. The following board members were in attendance:

Name	Zoom	Absent
Judge Janet Holmgren, President	X	
Judge Mark Shaner, Vice President		X
Michael Roman, Treasurer	X	
Darrell Hite, Secretary	X	
Judge Carmen Aguilar		X
Juanita Archuleta	X	
Hugh Brady		X
Matthew Brodersen	X	
Sgt. Christopher Darr	X	
Judge Jeff Ford	X	
Anthony Foster	X	
Wayne Gilliland	X	
Baron Heintz	X	
James Lane	X	
Chantelle Leachman	X	
Bernadine Howard	X	
Michelle O'Brien (NCSC MOU)	X	
Alicia Osborne	X	
Anne Stevens	X	
Brian Straub		X
Liesl Wingert	X	

Also in attendance: Matthew Kindler, Mary Gubbe Lee, and Meredith Stewart

- I. Call to Order by Judge Holmgren at 12:06 p.m.
- II. Retreat meeting minutes – motion to approve Darrell Hite, seconded by Judge Ford. Approved.
- III. No secretary report – Judge will complete letter to past participants to let know of price increase and forward to Darrell.
- IV. Treasurer report – Michael had forwarded the documents to the board members for review prior to the meeting. Judge Holmgren asked about the difference in conference report and current report difference. The difference was contractual costs for IT and not yet paid conference registration. This year there were 3 conference coordinators and the 3-year audit that made a difference in the increase in costs in 2022. Matt added that all attendee registration has now been received. Current balance: \$192,285.33. Mary asked for a 2023 W9 be sent to the coordinators. Michael and Judge Holmgren have a goal of getting together for the rainy-day fund. Taxes will also be filed. Michael will also be filling out the ES required forms.
- V. Committee Reports
 - a. Executive Committee – Have considered and submitted the Embassy Suites contracts for 2024 and 2025. October 22, 23, and 24, 2025 and October 23,24,25, 2024. Rooms available the night before conference starts. Matt received an email from the judicial education conference coordinator to schedule their trainings around ILAPSC dates.
 - b. Conference Committee
 - i. Exhibitor – suggestion adding Platinum back in and offer other options such as lunch or break sponsors.
 - ii. Networking event – follow what was discussed at retreat
 - iii. Awards – Judge Ford discussed the need to tighten up the language to put on website and redo the forms. The current process is too broad and needs to be tightened up. Michelle suggested new ways of solicitation be found (ie. contact AOIC regarding things they have seen that has been exceptional this year. Also, the field coordinators.) Other ideas for treatment would be to send to Scott Block or add question on the form regarding the

behavioral health agency gone above and beyond, etc. Alicia suggested that IABH could be able to give input. Supreme Court committee on Justice and Mental Health as they see the certification applications. Judge Holmgren suggested asking Judge Zenoff to see if that is appropriate. Michelle stated the nomination would not have to come from them, just give an idea of what is being done. Judge Holmgren asked that Judge Ford and the Awards Committee have the new process available for the April meeting. Awards Committee had been combined with Membership at the Retreat.

- iv. Artwork – Alicia asked for clarification of education and public awareness based on the minutes. Artwork is to highlight and spotlight the participants. Alicia would like to meet with the committee and see what they could do to get a larger statewide presence.
 - v. Program - 28 slots in the program. Wednesday morning instead of Friday afternoon now. 4 general and 24 breakouts – 6 in 4 slots. Several contacts have already been made. NDCI meeting will be scheduled in the near future.
 - vi. Matt named the list of conference committee members and Judge Holmgren and Matt invited anyone who would like to join to do so. Michelle suggested that anyone who wants to be involved let Meredith know.
 - vii. Board Membership Committee – James Lane has reached out to someone in Marion County as a Veteran’s Court representative. Cook County was also suggested as an area needed. Bernadine had discussed it with her Judge and PD. Alicia said she could bring it up to Cook PD tomorrow. We had been asked by a researcher who presented at the conference regarding board membership and she was given the criteria and the link if she felt she fit it. Michelle asked if Kelly G. would be a good option as a member from Cook County.
- c. By-Laws Committee – nothing new
 - d. Education/AOIC – Michelle reported that AOIC has completed 2-3 trainings. A request can be made online if you would like in your jurisdiction. Will be offering train-the-trainer again if interested. Had been told credits were in place with judicial college but found out they are not so working on it. Developing a few more courses, tests and the database. Working to develop dashboards for data, templates for reports, teaching jurisdictions how to run their own reports. Heather Wooters will be taking Lynn Moore’s position. Lynn is finishing out the 3 year grant but Heather is now involved as well.

e. Legislative/Government – Hugh not able to be present. Will continue to April meeting.

VI. Old Business – Not-for-Profit status had been discussed at the retreat. Matt asked if there had been movement on that. Baron, Anne, Judge Ford, Judge Shaner, Jim, Judge Holmgren and Michelle, will work on it. The ideal situation would be to have the not-for-profit status by next conference. Judge Holmgren said the opinion would be sent to the entire board and within 30-45 days, the committee will meet to develop next steps to bring to next meeting. Michelle will send the opinion to Meredith and she will send the opinion and the current By-Laws to the entire board. Michelle will get a meeting set up with the committee mid-February.

VII. New Business - none

VIII. Next Meetings

- a. April 18 noon
- b. July 18 noon
- c. August 29 noon
- d. October 19 at conference
- e. November 16-17 retreat at Starved Rock Lodge

IX. Adjourn at 12:59 pm.

Submitted by: Meredith Stewart

Approved by: , Secretary